



Credentialing Compliance in Today's Environment

DATE

Tuesday and Wednesday
February 14-15, 2023
Day 1: 8:00 a.m. - 4:00 p.m.
Day 2: 8:30 a.m. - 4:00 p.m.

LOCATION

LHA Conference Center
2334 Weymouth Drive
Baton Rouge, LA 70809

WHO SHOULD ATTEND

CMOs, credentialing professionals, medical services professionals, medical staff leaders, department chiefs, credentials committee members, medical executive committee members, medical directors, and legal and quality staff

CONTINUING EDUCATION

Nursing: 11.5 contact hours will be awarded for this offering by the Louisiana Hospital Association for complete attendance of the program. The Louisiana Hospital Association is approved by the Louisiana State Board of Nursing – CE Provider #39.

NAMSS: 11.25 NAMSS continuing education credits have been approved by the National Association of Medical Staff Services (NAMSS), upon complete attendance and evaluation.

Other Participants will receive, upon completion of workshop, a certificate documenting the completed continuing education/clock hours.

[EDUCATION CALENDAR](#)

[HOTEL WITH LHA GROUP RATE](#)

OVERVIEW

This program provides a practical, in-depth review of aspects of credentialing, recredentialing, and privileging, including verifying primary sources; applying criteria for appointment; reviewing the application for completeness; identifying “red flags;” confirming roles in the review and approval process; managing meetings; credentialing telemedicine and allied health professionals; coordinating the peer-review process; and performing credentials file audits. Lecture will be reinforced with table-top exercises and other discussion-based sessions. There will be adequate time to discuss issues and answer questions.

This program is geared toward individuals who are new to these processes, but it can serve as a great refresher for the experienced credentialing professional.

PROGRAM OBJECTIVES

Upon completion of this program, participants will be able to:

- Identify CMS regulations for credentialing and privileging;
- Discuss credentialing and privileging requirements of The Joint Commission;
- Identify and evaluate “red flags” in an application;
- Define appropriate mechanisms for primary source verification and approved secondary or equivalent sources;
- Recognize the roles of various persons involved in the review and approval process;
- Determine effective mechanisms for credentialing and privileging allied health and telemedicine providers;
- Discuss the medical services professional’s role in the peer-review and hearing processes; and
- Evaluate meeting minutes to determine appropriate documentation.

MEET YOUR FACULTY

Kathy Matzka, CPMSM, CPCS, FMSP

Kathy Matzka is a speaker, consultant, and writer with more than 30 years of experience in credentialing, privileging, and medical staff services. She worked for 14 years as a hospital medical staff coordinator before venturing out on her own as a consultant, writer, and speaker. She holds certification by the National Association Medical Staff Services (NAMSS) in both Medical Staff Management and Provider Credentialing. She is one of the first recipients of the NAMSS Fellow Designation. She has authored almost two dozen books on credentialing, privileging, and medical staff services-related topics and provided more than 500 presentations on these topics.



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AGENDA

Day 1: Tuesday, February 14, 2023

- 8:00 a.m. Registration
- 8:30 a.m. Welcome, Introductions & Review Agenda for Day 1 & Day 2
- 8:45 a.m. CMS Standards & State Regulations for Credentialing
- 10:15 a.m. Break
- 10:30 a.m. Joint Commission Standards for Credentialing and Privileging
- 11:00 a.m. Exercise: Whose Standard Is It?
- 11:30 a.m. Roles and Responsibilities
- 12:00 p.m. Lunch
- 12:45 p.m. Primary Source Verification/Applying Criteria for Appointment
- 2:15 p.m. Break
- 2:30 p.m. Overview of "Red Flags"
- 3:30 p.m. Questions & Answers

Day 2: Wednesday, February 15, 2023

- 8:30 a.m. Questions from Previous Day/Review Agenda for Day 2
- 8:45 a.m. Privileging (CMS Regulations/Joint Commission Standards/State Regulations)
- 10:15 a.m. Break
- 10:30 a.m. Credentialing/Privileging Telemedicine Providers & Allied Health Professionals
- 12:00 p.m. Lunch
- 12:45 p.m. Medical Staff Meeting Management, Peer Review & Due Process
- 2:00 p.m. Break
- 2:15 p.m. Credentials File Audits
- 3:30 p.m. Questions and Answers



Credentialing Compliance in Today's Environment

REGISTER ONLINE AT: lhaonline.org/Event.aspx?EventKey=M2302001

DATE/TIME:

- Tuesday, February 14; 8:00 a.m. - 4:00 p.m.
- Wednesday, February 15; 8:30 a.m. - 4:00 p.m.

PRICE:

- Hospital Member: \$390 (Per Person Rate)
- Associate/Corporate & Attorney Member: \$500 (Per Person Rate)
(2023 dues must be up to date to qualify for this discounted rate.)
- Non-Member Hospital: \$800 (Per Person Rate)

REGISTRATION:

Registrations are accepted online only, and VISA, Master Card, Discover, and American Express are accepted. Email confirmations will be sent to all registrants who list an accurate email address. Program material and access information are not meant to be shared with anyone other than registered participants. This is intellectual property of the speakers and as such, is intended only for those who registered and participated in the seminar. Sharing of this information with others within your organization will result in an additional registration fee.

CANCELLATION POLICY:

Individuals who cancel **more than seven business days prior to a scheduled event** will be charged a cancellation fee of \$50 per person. Written notice of the cancellation must be emailed to marthur@lhaonline.org. No refunds will be issued for cancellations received **within seven business days of the event or for no-shows**.

SUBSTITUTION POLICY:

Registrants who are unable to participate in an LHA educational event are permitted, and encouraged, to have an eligible substitute; however, written notice of the substitution must be emailed to marthur@lhaonline.org **at least seven business days in advance of the event**. The substitution option is not available if written notification is received by the LHA less than seven business days prior to the scheduled program.

ACCOMODATIONS:

Please contact the LHA if you have a disability that may require special accommodations for this educational opportunity. The LHA is committed to ensuring full accessibility for all registrants.

LHA Code #M2302001